

**APPLICATION FOR ONE & TWO FAMILY DWELLING**  
**For**  
**CERTIFICATE OF**  
**SMOKE DETECTOR**  
**CARBON MONOXIDE DETECTOR**  
**FIRE EXTINGUISHER**  
**COMPLIANCE**

LOCATION: \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

ONE FAMILY DWELLING       TWO FAMILY DWELLING

PRESENT OWNER: \_\_\_\_\_

NEW OWNER: \_\_\_\_\_

PERSON REQUESTING INSPECTION:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TOWN: \_\_\_\_\_ STATE \_\_\_\_\_

DAYTIME PHONE #: \_\_\_\_\_

NIGHTTIME PHONE #: \_\_\_\_\_

CELL PHONE #: \_\_\_\_\_

DATE INSPECTION IS NEEDED BY: \_\_\_\_\_

(Do Not Enter A.S.A.P.)

**FEE SCHEDULE:**

MORE THAN 10 BUSINESS DAYS PRIOR TO THE ABOVE DATE-\$50.00

4 TO 10 BUSINESS DAYS PRIOR TO THE ABOVE DATE-\$100.00

FEWER THAN 4 BUSINESS DAYS PRIOR TO THE ABOVE DATE-\$150.00

**NOTE: A FEE MUST ACCOMPANY THIS APPLICATION WHICH IS MADE  
“PAYABLE TO THE “BOROUGH OF WOODLAND PARK” BEFORE  
AN INSPECTION CAN BE SCHEDULED.**

## **PRE-INSPECTION CHECKLIST**

- [ ] Someone **must** be present during the inspection.
- [ ] The Fire Prevention Bureau does **not** sell smoke or carbon monoxide detectors.
- [ ] The Fire Inspector does **not** install detectors.
- [ ] All detectors (Smoke & Carbon Monoxide) **shall** be tested prior to the inspection date to ensure that all smoke and carbon monoxide detectors are operational. Should any detector be found inoperative, **no** certificate will be issued.
- [ ] If your smoke or carbon monoxide detectors are part of a fire alarm system in the dwelling, you shall be able to reset the system. **This will require a code number for your key pad.**
- [ ] If your home has hard-wired (Electric) smoke detectors installed in compliance with the Building or Fire Code, those smoke detectors must be operational. You **cannot** substitute battery-operated smoke detectors in place of the required hard wired smoke detectors.
- [ ] Smoke Detectors shall be installed on each level of the dwelling (Basement, 1<sup>st</sup> Floor, 2<sup>nd</sup> Floor, etc.) and any level that has sleeping area's the smoke detector must be within 10 feet of the bedroom door. *(See diagram on back)*
- [ ] Carbon Monoxide Detectors shall be installed on any level that has sleeping area's, and the detector must be within 10 feet of the bedroom door. *(See diagram on back)*
- [ ] Detectors shall be at least 4 inches from a wall or ceiling. The detector when mounted on a wall shall not be more than 12 inches from the ceiling. *(See diagram on back)*
- [ ] Fire Extinguisher shall be mounted within 10 feet of the kitchen area and shall not be larger than a 10 lb. extinguisher.
- [ ] A Smoke Detector & Carbon Monoxide Detector application must be filled out with payment, **prior** to scheduling an inspection.

